



PO Box 7, North Road, Loughborough, Leicestershire, LE11 1RL. United Kingdom
T: +44 1509 643200 • F: +44 1509 610666 • www.morriscranes.co.uk

APPLICATION FORM

PLEASE COMPLETE EACH SECTION IN CAPITALS USING BLACK INK
The information that you give on this form will be treated as Strictly Confidential

Position for which you are applying:	_____
Source of your application (newspaper, advertisement, personal contact, etc):	_____
Please give an indication of salary expected (subject to discussion):	_____

PERSONAL DETAILS

Last Name: _____	Mr/Mrs/Miss/Ms/Dr: _____
Forenames: _____	
Permanent Address: _____ _____	
Post Code: _____	Tel No: _____
Mobile No: _____	E-Mail Address: _____
Temporary Address: _____ _____	
Post Code: _____	Tel No: _____

GENERAL

Previous employment with Morris Material Handling Limited:	_____
Name of Company and dates:	_____
Mobility (any factors influencing choice of location):	_____
Effective period of notice required by present employer:	_____
Annual holiday/other leave dates already booked:	_____

EDUCATION

Dates		Name and Address of School, College, etc	Attendance (full-time, day release, etc)	Examinations (subjects/results) Qualifications obtained and grades
From	To			

SPECIAL/SHORT COURSES AND TRAINING

Dates		Name of Establishment	Type of Course and/or Training and certificate/qualification gained (if any)
From	To		

OCCUPATIONAL QUALIFICATIONS (Institute Membership, Membership of Professional Organisations)

Name of Professional/Technical Association	Class of Membership	Date admitted to Membership

REFERENCES

Name and address of two referees to whom the Company may apply. These referees will not be approached without your permission and only when an offer of employment is made.

1: _____ 2: _____

Address: _____ Address: _____

_____ Post Code: _____ _____ Post Code: _____

Tel No: _____ Tel No: _____

OUTSIDE INTERESTS AND ACTIVITIES

Interests/Hobbies

Hobbies and membership of clubs and societies; public offices, eg local councillor; private directorships

OTHER ADDITIONAL INFORMATION WHICH WILL SUPPORT YOUR APPLICATION

I certify that the information given on this form is true and complete and can be treated as part of any subsequent contract of employment.

Signature: _____ Date: _____